

Consolidated version of

Regulation of the Swedish Board for Accreditation and Conformity Assessment (STAFS 2022:14) on fees for accredited bodies, etc.

Modifications introduced: up to and including STAFS 2023:5

Introductory provisions

Scope

1 § These regulations contain *firstly* provisions concerning fees for accreditation, inspection and assessment referred to in Section 21 of the Accreditation and Conformity Assessment Act (2011:791) and *secondly* provisions concerning fees for examination and inspection referred to in Section 4 of the Ordinance (1991:93) on the implementation of the OECD principles of good laboratory practice.

Terms and definitions

2 § *Accredited bodies* shall also be considered for the purposes of these Regulations as bodies applying for accreditation or whose accreditation is temporarily suspended. Bodies applying for or are approved as GLP laboratories shall also be treated as accredited bodies for the purposes of this Regulation.

3 § For the purposes of these provisions, the definitions contained in Regulation (EC) No 765/2008 of the European Parliament and of the Council of 9 July 2008 setting out the requirements for accreditation and market inspection relating to the marketing of products and repealing Regulation (EEC) No 339/93 shall apply.

Provisions on fees

General information on fees

4 § Accredited bodies shall pay

1. application fee,
2. new accreditation fee,
3. annual fee,
4. amendment- and extension fee, and
5. additional fees

To the extent specified in this Regulation.

Application fee

5 § An application fee of SEK 4,000 shall be paid by the person who submits an application for accreditation in accordance with Section 4 STAFS 2020:1.

New accreditation application fee

6 § Applicants for accreditation who are not previously accredited by Swedac must pay a new accreditation appliance fee.

For an accreditation scope covered by Annexe 1, a new accreditation application fee shall be charged in accordance with the fixed price list in Annexe 1.

For an accreditation scope not covered by Annexe 1, an additional accreditation fee is charged according to a cost calculation based on the fee levels in Annexe 2. If the cost calculation is not accepted, it is considered as a withdrawal of the application.

7 § The person who withdraws their application for accreditation shall pay the actual costs incurred. However, in such a case, the cost to the applicant shall not be higher than the full fee under Section 6.

Annual fee

8 § An accredited body shall pay an annual fee.

The bodies that are not previously accredited by Swedac and that receive accreditation decisions during the year shall pay 1/12 of the annual fee for each calendar month remaining in that year.

From the year after accreditation is granted, the body shall pay an annual fee for each calendar year, subject to Section 13.

An accreditation scope covered by Annexe 1 is subject to an annual fee according to the fixed price list in Annexe 1.

An accreditation scope not covered by Annexe 1 is subject to an annual fee based on a cost calculation based on the fee levels in Annexe 2.

Amendment and extension fee

9 § The applicant for modification or extension of accreditation shall pay a modification and extension fee.

An accreditation scope covered by Annexe 1 is subject to a change and extension fee as set out in the fixed price list in Annexe 1.

An accreditation scope not covered by Annexe 1, is subject to a modification and extension fee according to a cost calculation based on the fee levels in Annexe 2.

If the cost estimate is not accepted, it is considered a revocation of the application.

Additional fees due to additional work attributable to the accredited body

10 § An accredited body shall, in addition to the new accreditation fee, modification and extension fee or annual fee, pay an additional fee on current account corresponding to Swedac's additional costs if

1. substantial additional work needs to be done in the context of accreditation, inspection or assessment in addition to the work covered by the new accreditation fee, amendment and extension fee or annual fee; and

2. this is due to a transfer of business, change of ownership, business transformation, reorganisation, complaint or other reason attributable to the accredited body.

The hourly rate and the fee for travel and accommodation are based on the fee levels in Annexe 2.

11 § An accredited body shall pay an additional fee on a current account in correspondence to Swedac's additional costs for working hours, travel and accommodation if the body, without valid reasons, does not give Swedac the opportunity to carry out assessment according to plan at the agreed time or cancels planned visit within the framework of accreditation, inspection or assessment less than 15 working days before the visit.

The hourly rate and the fee for travel and accommodation are based on the fee levels in Annexe 2.

Additional fees for accreditation, inspection or assessment outside Sweden

12 § An accredited body shall pay a surcharge on the current account in correspondence to the additional costs incurred by Swedac when assessing and surveilling abroad.

Final provisions

Liability in case of withdrawal or restriction of accreditation certificates

13 § Upon withdrawal of accreditation, the obligation to pay an annual fee ends at the end of the current year for the scope or scopes of accreditation to which the withdrawal relates, provided that the accreditation ceases during the year. If the accredited body chooses to withdraw its accreditation with immediate effect during the period of validity of the annual fee invoice, the obligation to pay an annual fee for the current year for the scope or scope of accreditation to which the withdrawal relates ceases.

14 § Temporary withdrawal does not affect a body's obligation to pay annual contributions under Section 8.

Other

15 § Swedac may grant exemptions from the application of these regulations in individual cases if there are special reasons.

STAFS 2022:14

1. This Regulation shall enter into force on 1 January 2023.
2. For those covered by Annexe 1 who receive a change in the fee by more than 20 % in relation to the annual fee that the body would have paid under previous regulations, based on the scope of accreditation applicable to the agency on 1 January 2023, only half of the change in the annual fee will take place in 2023.
3. For those who at the end of 2022 are accredited by Swedac and who have an accreditation scope that is not covered by Annexe 1, instead, an annual fee for 2023 shall be calculated in accordance with older regulations with an increase of no more than 16%. The calculation is based on the scope of accreditation of the body as of 1 January 2023.
4. From 2024, for those not covered by Annexe 1 who receive under this Regulation a change in their annual fee of more than 20 % compared to the annual fee under paragraph 3 of these transitional measures:
 - a) If the change is between 20-50%, the phasing-in of the change will occur over two years with 50% each year.
 - b) If the change is more than 50%, the phasing-in of the change will take place over three years with a third each year.

The first subparagraph shall not apply in the case of a change of accreditation during the period from 2023 to 2025. The change in the fee that such a change entails shall fully affect the annual fee for the coming years.

5. Older regulations apply to the application for new accreditation, amendment or extension for those who have received a cost estimate before the end of 2022 and who have been approved by the accredited body by the end of February 2023.
6. The Regulation repeals the Board's regulations
 - a) (STAFS 2019:4) on fees for accredited bodies
 - b) (STAFS 2019:5) on fees for certification bodies, validation and verification bodies and environmental verifiers under EMAS
 - c) (STAFS 2019:6) on fees for accredited or approved laboratories, producers of reference materials and organisers of competence testing programmes
 - d) (STAFS 2019:7) on fees for notified bodies when accreditation is the basis for notification.

STAFS 2023:5

1. This Regulation shall enter into force 22 March 2023.

For Swedac

ULF HAMMARSTRÖM

Håkan N Pettersson

Fixed Price list**Accreditation scope**

Accredited bodies which have an accreditation scope as defined below are included in a fixed price list.

For the areas under the heading *Control — Pressurisation and Cistern and Control — Vehicle Repairers*, a body may be accredited for several areas under the heading and still be subject to fixed price lists. If a body has more combinations in addition to these, the fee is calculated on the basis of *Annexe 2 – Individual Pricing*.

For the *Calibration Laboratories* and *Other Areas* fixed price lists apply only if the body has only one establishment and one of the sub-divisions. If an agency operates in several places, several areas or areas that are not included in the list, they are instead covered by Annexe 2.

Inspection – pressurisation and vessel

Tank inspection
Pressure retaining devices
Oilseparator
Filling procedures
Pressurisation with gas

Inspection – in-house repairs of vehicles

Inspection of in-house repairs of vehicles
Vehicle manufacturers' handling of workshop cards
Tachographs
Speed limitation devices
Taximeter

Calibration laboratory

Acoustics, ultrasound and vibration
Electricity and magnetism
Photometry and radiometry
Ionizing radiation
Chemistry and biology
Length related quantities
Mass related quantities
Temperature
Time and frequency

Other areas

GLP
Legal metrology

New accreditation fee

The new accreditation fee is calculated as follows (the brackets are repeated for each establishment of a body):

Basic fee + *Fee per establishment* x number of establishments + (*Fee per area* x number of areas for an establishment) + *Fee per notification* x number of notifications per directive/regulation/agreement

STAFS 2022:14

Area	Basic fee in sek	Fee per establishment in sek	Fee per area in sek	Fee per notification in sek
Inspection – pressurisation and vessel	19 008	20 304	10 368	4 000
Inspection – in-house repair shops	15 552	35 640	10 368	-
Calibration laboratories	88 200	-	-	-
Legal metrology	88 200	-	-	-
GLP	55 080	-	-	-

Annual fee

The annual fee is calculated as follows (the brackets are repeated for each establishment of a body):

Base year fee + Annual fee per establishment x number of establishments + (Annual fee per area x number of areas for an establishment) + Fee per notification x number of notifications per directive/regulation/agreement

Area	Basic fee in sek	Fee per establishment in sek	Fee per area in sek	Fee per notification in sek
Inspection – pressurisation and vessel	10 287	4 671	1 296	4 000
Inspection – in-house repairs of vehicles	14 823	6 399	2 592	-
Calibration laboratories	47 700	-	-	-
Legal metrology	43 200	-	-	-
GLP	35 640	-	-	-

Amendment fee

The amendment fee is divided into three categories: Change in connection with planned inspection, change in additional inspection/new establishment and change that only involves review of documents.

The amendment fee for Inspection - Pressurisation and vessel and Inspection - in-house repairs of vehicles is calculated as follows. The brackets will be charged if inspection is to take place between planned inspection or if the extension includes new establishments:

Basic fee + Fee per area x number of areas + (Fee for supplementary inspection per establishment x number of establishments)

In case of amendments involving only the examination of documents, the fee is determined on the basis of:

Document review

Area	Basic fee in sek	Fee per area in sek	Fee for extra inspection of establishment in sek	Document review in sek
Inspection – pressurisation and vessel	1 728	3 456	11 880	1 728
Inspection – in-house repairs of vehicles	1 728	3 456	11 880	1 728

For *Calibration laboratories*, *Legal metrology* and *GLP*, the following amendment fees apply. In the case of GLP, amendments can only be made in the case of additional inspection.

Area	Planned inspection	Additional inspection	Document review
Calibration laboratories	7 200	32 400	7 200
Legal metrology	7 200	32 400	7 200
GLP	-	19 440	-

Individual pricing

All accreditation scopes not covered in Annexe 1 are covered by this annexe.

New accreditation, annual, amendment and extension fees to be paid by an accredited body are calculated based on the time that Swedac believes will be needed for accreditation, inspection or assessment. For all bodies, fees for travel and accommodation are added, based on the scope of accreditation. All the bodies also pay a basic fee which is calculated on the basis of the total hourly cost, as well as travel and accommodation costs.

For notified and designated bodies a fee per establishment will be added.

Hourly and basic fee

(estimated hours and hourly fee + travel and accommodation fee based on scope of accreditation) x basic fee

Area	Hourly fee	Basic fee
Calibration laboratories	1 500	20 %
Environment, food and air	2 000	20 %
Testing laboratories	1 600	20 %
Medical laboratories	1 850	20 %
GEP	1 500	8 %
GLP	1 500	8 %
In-house repairs of vehicles	1 600	8 %
Vehicle inspection	1 600	20 %
Pressurisation & vessel	1 600	8 %
Other inspection	1 500	20 %
Management system certification	2 000	20 %
Product certification	2 000	20 %
Person certification	2 000	20 %
Validation and verification	2 000	20 %
Notified body	2 000	20 %

Fee for travel and accommodation

Travel	1 500
Accommodation	1 500

Fee for notified/designated body

Per directive/regulation/contract	4 000
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